



## COVID-19 Related Hardship Assistance Request

Please take the following steps to ensure your request is reviewed as quickly as possible:

- Complete all fields in this form
- Save the completed form on your PC
- Upload the documents above on our secure system email at [www.fsb.bank/sendthisfile](http://www.fsb.bank/sendthisfile)

**IMPORTANT:** When asked for the email address of the recipient please use [hardship@fsb.bank](mailto:hardship@fsb.bank)

Date of Request:

Loan Number:

(can be found on monthly statement or payment coupon)

Which is the first upcoming payment you are requesting to defer?

Please insert that loan due date here:

### Borrower Information

Borrower Name:

Name of Borrower Employer:

Employer Address:

Are you currently working: Yes            No

If yes, please explain your need for hardship assistance:

Reduced Hours

Reduced income (wage cut, tip reduction, decrease in business)

Other: Please Describe:

If no, provide the date of job loss or layoff:

Are you receiving unemployment benefits? Yes            No

## Co-Borrower Information

Is there is a Co-Borrower or Spouse that is employed and is associated with this account?

Yes                      No

If yes, please provide the following:

Co-Borrower/Spouse Name:

Name of Co-Borrower/Spouse Employer:

Employer Address:

Currently Working: Yes                      No

Date last worked:

Are they receiving unemployment benefits: Yes                      No

Please describe the circumstances regarding your financial hardship here:

Best phone number to reach you:

Email address:

### **We're here for you! Here are a few basics on what to expect regarding your hardship request:**

- We may be able to defer your payments *up to* three months depending on your circumstances
- A First State Bank representative will contact you, via phone or email, as soon as possible regarding your hardship request. This may take up to two full business days (M-F) due to an increase in demand for alternative payment solutions.
- Mortgage borrowers please note: Escrow payments will still need to be made to ensure your property taxes and insurance remain current.
- If you have provided an email you may receive an email regarding requests for additional information or with updates on the status of your request. We ask that you please be sure to check the email you supplied over the next week.

First State Bank has additional resources that may be useful to you at this time. Please visit [www.fsb.bank/covid-19](http://www.fsb.bank/covid-19) to see how we are committed you and our community during this time.